



BRITT/PAULK

Insured: Please contact retail agent to submit your claim

Agency: Instructions for Claims Submission

- Claims should be submitted directly to Britt/Paulk Insurance Agency, Inc. via email or fax:

Email address: claims@brittpaulk.com

Fax number: 770-836-8563

- For questions concerning claims call 770-214-7600 or 1-800-842-8917.
- Claims received are processed Monday through Friday from 8:00 am to 5:00 pm Eastern Time. Allow 24 to 48 hours for an adjuster to be assigned and to make contact.
- Emergency claims occurring after hours (fatalities, severe bodily injury requiring ambulance service, damage to insured property or property of others in excess of \$100,000, etc.) should be directly submitted to Berkley Risk Administrators Company (BRAC--Third Party Administrator handling claims for Britt/Paulk Insurance) via phone or email:

Phone: 612-242-4526

Email address: pmcgranahan@berkleyrisk.com

*Important: --All coverage information needs to be emailed to the above email address for proper claims set up.
--Provide BRAC with a phone number so that you may be contacted regarding your claim submission*

If there is a loss involving damage to your insured's property which occurs after business hours and your insured requires immediate assistance, you may also contact BRAC directly to report the claim.

- For questions concerning emergency claims submitted to Berkley Risk call 1-800-832-0137, extension 3629. (8:00 am to 5:00 pm Central Time, Monday through Friday)
- Contact Britt/Paulk on the next business day after filing an emergency claim with Berkley Risk.

Claims 0808

BRITT/PAULK Insurance Agency, Inc.

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